Badger Elementary PTO

October 2, 2023

**MINUTES**

Aimee called the meeting to order. 10 members in attendance

**Officer’s Reports**

* **President –** Aimee Letcher
* **Vice President –** Megan Shreves
* **Secretary –** Christina Lehmann
* **Treasurer –** Kate Bailey – $17,631.15 in PTO Account and $4,802.71 in DI Account (+ $7,518.76 Y-Live Commission check, which will be split with Middle School PTO.)

**2023-2024 Events**

* **Field Trips** 
  + **PK** – Living Treasurers – *Thursday, May 9, 2024 (Ask Trumbull County Class)*
  + **K** – OH Wow! – *Friday, Mar 22, 2024 (tentative)*
  + **1** – Irons Mill Farmstead – *October 6, 2023*
  + **2** – Keystone Safari – *Friday, Apr 26, 2024 (tentative)*
  + **3** - Holden Arboretum – *Friday, Nov 3, 2023 (tentative)*
  + **4** – Lake Metroparks Farm Park – *Friday, Apr 5, 2024 (tentative)*
* **Holiday Snacks** **–** 3 times this year. Rheannon finding crafts for Halloween & Valentine’s Day
  + **Halloween** (Sherry & Amber) – *Tues, Oct 31, 2023*
  + **Christmas** (Amber & Christina) *– Tues, Dec 19, 2023* – cookies & milk
  + **Valentine’s Day** (Amber & Christina) – *Weds, Feb 14, 2024*
* **Fourth Grade Swim –** *September & October 2023* – Thursdays, 6 weeks, Hubbard Pool
* **Howland Bean Tea & Coffee Fundraiser** (Christina) **–** *September 2023*
  + $4,452 in Sales, Profit ~$900
* **Scholastic Book Fair** (Megan) **–** 3 times this year
  + Sept 19-21, 2023 - $4,400 sales, $2,000 scholastic Dollars for book giveaways & teacher books
  + Jan 29 – Feb 2, 2024 – Teacher Bucks
  + Apr 22-26, 2024 – BOGO
* **Book Giveaway** (Megan) **–** *October 9, 2023 / March 28, 2024*
* **Parent/Teacher Conferences –** *October 12, 2023*
  + Order forms for food – Good Intentions (Jenna & Christina)
* **Skating Parties** (Kate) **–** 2 times this year – Olympic Fun Center or Cortland Roller Rink (Weds evenings)
  + October 18, 2023
  + March 6, 2024 (tentative)
* **Texas Roadhouse Gift Card Fundraiser** (Kate) **–** start 11/1/23, pickup 12/14 to distribute following week
  + 10% of gift card sales comes back to the PTO
* **Christmas Shoppe** (Julie) **–** December 11-15, 2023
  + *Looking for someone else to shadow Julie to take it over next year*
  + Set up: Friday, Dec 8 @ 4:30p / Tear down: Friday, Dec 15 @ 3:30p
  + VOLUNTEERS NEEDED FOR SET UP, WORK SHIFTS THROUGH THE WEEK, AND TEAR DOWN
  + Including Middle School (5th grade only ones who came down last year.)
* **Texas Roadhouse Dine-to-Donate Fundraiser** (Kate) **–** *February 4, 2024 1p-4p*
  + 10% of in-house dining sales comes back to the PTO (excluding alcohol, tips, and taxes)
* **Mother / Son Bowling** (Christina) **–** *January 20, 2024 2-4p / 4-6p @ Cortland Lanes*
* **Father / Daughter Dance** (Kate) **–** *March 22, 2024 (tentative)*
* **Daffin’s Easter Fundraiser** (Aimee/Amber) **–** *March 2024*
  + Contact Daffin’s – December 2023
  + Flyer pickup/distribution – January 2024
  + Fundraiser dates – Mon, Jan 8 – Weds Jan 31, 2024
  + Confirm delivery date – Mon, Mar 11, 2024
  + Order deadline reminders
    - Paper Home – Jan 24, Jan 29, 2024
    - Remind/Final Forms – Jan 24, Jan 26, Jan 29, Jan 31, 2024
  + Delivery date reminders
    - Paper Home – Mar 6, 2024
    - Remind/Final Forms – Mar 6, Mar 8, Mar 11, 2024
* **Chinese Auction** (Aimee) **–** *April 13 or 20, 2024 (tentative)*
  + Vernon Fire Station
  + Possibly get 1-2 food trucks
  + Specific wording on flyers re: staying for raffle baskets
  + Will need volunteers to help get raffle baskets and set up.
* **Popcorn Fundraiser** (Aimee) **–** *April 2024?*
* **Fourth Grade Sendoff –** 2nd week of May 2024
  + Forms sent home April 2024
  + Chelsea Yeager designing t-shirt and cinch sack per student
    - Contest for 4th graders to design and choose the front design
    - 4th graders sign number for back of shirt
  + Ordered 260 at a discount for future classes
* **Teacher Appreciation Week** (Kate) **–** April 29 – May 3, 2024
  + **M- Coffee Trailer (include all teachers in district)**
  + **T- Snacks / Water Bar**
  + **W- Lunch**
  + **Th- Gift (Lanyards and a Gift Card)**
  + **F- Dessert (Nothing Bundt Cakes)**
* **Field Day** (Chelsea) **–** *May 2024*
  + Looking into Friday, have PreK do a separate day.
* **Awards Assembly –** *May 2024*
  + No formal assembly, Teachers do their own thing – will assist if teachers ask
* **Badger Bash “FUN DAY”** (Kate) **–** *Friday, May 24, 2024*
  + Bounce Houses – booked for this year
  + Rita’s Ice - booked

**9 members in attendance: Sherry Sheets, Amber Strock, Aimee Letcher, Megan Shreves, Christina Lehmann, Jenna McNeely, Rheannon Moorhead, Chelsea Yeager, Kate Bailey, Julie Priddy**

**Next Meeting: Monday, November 6th at 7pm in the cafeteria**