

**Rule 3333-1-65.13** went into effect starting the summer term of the 2018-19 academic year, defining underperforming students and providing regulations for College Credit Plus probation and dismissal from the program.

**PLEASE NOTE:** This rule does not alter, supersede, or affect any college or university policies or procedures on satisfactory academic progress.

### CCP PROBATION

**A student is placed on CCP Probation when he or she either:**

- Has earned lower than a cumulative 2.0 GPA in College Credit Plus courses.
- or**
- Withdraws from, or receives no credit\* for, two or more courses in same term.

**While on CCP Probation, the student:**

- May only enroll in one College Credit Plus course for one college term (semester/quarter).
- May not enroll in a college course in the same subject in which the student previously earned a D, F, or received no credit.\*

### CCP DISMISSAL

**A student is placed on CCP Dismissal when the student has failed to increase his or her GPA to 2.0 or above in College Credit Plus courses during the CCP Probation term.**

- When placed on CCP Dismissal, the student may not enroll in any College Credit Plus courses for the following college term.
- At the end of the dismissal term, the student can request to be reinstated in the program.
- The student may appeal CCP Dismissal within 5 days of being notified of dismissal status.

### APPEALS

**Probation Appeals:**

- A student on CCP Probation may appeal the ability to take a course in the same subject in which he or she previously earned a D, F, or received no credit.\*

**Dismissal Appeals:**

- Within 5 days of being dismissed, the student may submit an appeal to the secondary school to appeal CCP Dismissal.
- The secondary school shall determine whether the student may continue on CCP Dismissal, move to CCP Probation, or participate without restrictions per the school's adopted policy.

**For both types of appeals:**

- Each secondary school is required create a policy to direct the school's appeal process, as described in [Ohio Administrative Code section 3333-1-65.13](#).
- Extenuating circumstances must be considered, separate from academic performance.

\* "No credit" under this rule has been interpreted to mean a transcript entry of W, NC, or equivalent.

# CCP PROBATION & DISMISSAL ROLES & RESPONSIBILITIES

## STUDENTS, PARENTS, SECONDARY SCHOOLS, COLLEGES, & UNIVERSITIES

Review the complete rule ([Ohio Administrative Code 3333-1-65.13](http://codes.ohio.gov) available at <http://codes.ohio.gov>) for details regarding course restrictions, dis-enrollments, policy development, counseling sessions, advising, etc.

## SECONDARY SCHOOLS

Are responsible for:

- Placing students on CCP Probation and/or CCP Dismissal, creating an appeals policy, and managing the appeals process.
- Reviewing the college grades and cumulative GPA's of students.
- Notifying the student and parents of a student's CCP Probation or CCP Dismissal status.
- Verify correct enrollment while on CCP probation.

## COLLEGES & UNIVERSITIES

Are responsible for:

- Sending pre-term notices of student enrollment to secondary schools.
- Sending student grades to secondary schools as soon as possible after the term ends.

## HOMESCHOOLED STUDENTS & FAMILIES

Review entire rule for details on compliance, funding, and payment responsibilities. Actions required by secondary schools must be taken by the parent of the homeschooled student.

## IMPLEMENTATION RESOURCES

Visit the “**Underperforming Students Rule**” section of [www.ohiohighered.org/ccp/resources](http://www.ohiohighered.org/ccp/resources) for:

- [Guidance for Creating an Underperforming Student Policy & Sample Template](#).
- [CCP Probation and Dismissal Form](#) for use with students and families.
- [Probation Scenarios GPA Calculator](#) to assist with determining student GPA's.