



## Fact Sheet: Lead Consumer Notice, Lead Public Notice, and Lead Public Education Requirements

|   | Lead Consumer Notice (CN)  | Lead Public Notification (LPN)  | Lead Public Education (PE)   |
|---|--|---|--|
| What are lead CN, lead PN and lead PE?    | Results for individual tap samples given to the owner and persons served at the tap, along with information about lead. CN is <b>required for all lead tap samples, both compliance and special purpose.</b>   | An announcement to consumers that a PWS has a lead action level exceedance (ALE) according to samples submitted.  | Information to consumers about lead in drinking water following the initial PN about having a lead ALE.  |
| Who gets it?                              | Resident and owner if applicable whose tap was sampled or analyzed for any reason by PWS*  | System-wide*  | System-wide*   |
| When do I issue it?                       | <b>ASAP but no later than 2 business days</b> after receipt of sample result, regardless of result.  | <b>No later than 2 business days</b> after receipt of the <b>daily</b> laboratory results show a lead ALE based on:<br>- Schedule minimum<br>- Total samples taken if above minimum   | <b>Within 30 business days</b> after a lead ALE is determined by Ohio EPA unless the system collects additional qualifying samples <b>and</b> falls below the action level.  |
| When do I certify it to Ohio EPA?         | Submit to District Office no later than <b>5 business days</b> after receipt of laboratory results.  | Submit to District Office no later than <b>5 business days</b> after receipt of laboratory results.   | Submit to District Office within <b>5 business days</b> of delivering PE.  |
| What are the acceptable delivery methods? | <p><b>If lead result above 15µg/L:</b></p> <ul style="list-style-type: none"> <li>- Hand-delivery</li> <li>- Email</li> <li>- Documented phone calls followed by mailed notice</li> </ul> <p><b>If lead result below 15µg/L:</b></p> <ul style="list-style-type: none"> <li>- Hand-delivery</li> <li>- Email</li> <li>- Mail</li> <li>- Phone calls</li> </ul> | <p><b>One or more of the following:</b></p> <ul style="list-style-type: none"> <li>- Broadcast media (e.g. radio, TV)</li> <li>- Social media</li> <li>- Hand-delivery</li> <li>- Email</li> <li>- Posting in conspicuous locations throughout area served by PWS</li> <li>- Other method accepted by the Director</li> </ul> | <p><b>Community Water Systems**:</b></p> <ul style="list-style-type: none"> <li>- Printed materials to all bill paying customers</li> <li>- Contact at-risk customers***</li> <li>- "High lead levels..." notice in bills</li> <li>- Perform 3 public outreach activities***</li> </ul> <p><b>NTNC Water Systems:</b></p> <ul style="list-style-type: none"> <li>- Post informational posters</li> <li>- Distribute information to each person served</li> </ul> |

\* If your PWS is a school, daycare, nursing home, or correctional institution, then a legal guardian or power of attorney also needs to be notified by one of these methods and receive all content.

\*\* A CWS may perform tasks outlined for a NTNC when the system is a facility where the population is not capable of or is prevented from making improvements to plumbing (i.e. prisons and hospitals) and the system does not separately charge for water consumption. See Ohio Administrative Code (OAC) 3745-81-85 (G)(8) for more details.

\*\*\* A CWS serving <3,300 people may limit these requirements, see OAC 3745-81-85 (G)(9) for more details.

**NOTE:** A PWS may discontinue delivery of public education materials if the system does not exceed the lead action level during the most recent six-month monitoring period. The system must continue public education if it subsequently exceeds the action level during any monitoring period.

|                                  | Lead Consumer Notice (CN)  | Lead Public Notification (LPN)   | Lead Public Education (PE)  |
|----------------------------------|--|--|---|
| What content is included?        | <p>CN for all sample results must include the information outlined in OAC 3745-81-85 (A)(2).</p> <p>If the sample result is above 15 µg/L, water systems must also provide information on the availability of health screening and blood lead level testing.</p>   | <p>All water systems must include the following in their LPN:</p> <ul style="list-style-type: none"> <li>- Results of tap monitoring (90<sup>th</sup> percentile and # of samples)</li> <li>- Explanation of lead health effects</li> <li>- Steps consumers can take to reduce exposure to lead in drinking water</li> <li>- Contact info for PWS</li> </ul> <p>Note: If a system collects additional samples and does not fall below the action level, a second updated LPN needs to be issued at the end of the monitoring period.</p> | <p>All water systems must include the information and statements outlined in OAC 3745-81-85 (G)(3) and (G)(5), as applicable.</p>   |
| Are there examples I can use?    | <p>Yes, Ohio EPA's CN templates can be found at the weblink below and include all required language.</p>   | <p>Yes, sample LPN language is included at the end of this fact sheet.</p>   | <p>Yes, Ohio EPA's PE templates can be found at the weblink below and include all required language.</p>  |
| What other actions are required? | <p>If result is above 15µg/L:</p> <ul style="list-style-type: none"> <li>- Within 2 business days after receipt of the laboratory result, provide notice of results to local health department.</li> <li>- (NTNC only) Immediately remove from service all fixtures identified as contributing to elevated lead levels.</li> </ul> | <p>Community water systems must provide information on availability of tap water testing to consumers within 5 business days from the ALE. Systems may choose to include this information in their LPN.</p> <p>All water systems must proceed with PE within 30 business days from the ALE.</p>  | <p>If serving a population &gt;100,000, your PWS must post and retain all PE content on your website.</p>   |
| Are any actions repeated?        | <p>CN must be issued with each sample result and is subject to Ohio EPA review. CNs with missing or incorrect information will be required to be reissued.</p>   | <p>Community water systems must release LPN <u>twice</u> every 12 months the system exceeds the action level.</p>  | <p><b>Community Water Systems</b><br/>Repeat every 12 months with ALE:</p> <ul style="list-style-type: none"> <li>- Printed materials to all bill paying customers</li> <li>- Contact at-risk customers</li> <li>- Perform 3 public outreach activities</li> </ul> <p>Repeat with every billing cycle (no less than quarterly)</p> <ul style="list-style-type: none"> <li>- "High lead levels..." notice in each bill</li> </ul> <p><b>NTNC Water Systems</b><br/>Repeat every 12 months with ALE:</p> <ul style="list-style-type: none"> <li>- Post informational posters</li> <li>- Distribute information to each person served</li> </ul> |

Visit DDAGW's Lead and Copper Webpage for templates and verification forms:

<https://epa.ohio.gov/ddagw/pws/leadandcopper>